

# Request of Hardkey/Softkey/Logon

## NEW AUTHENTICATION METHOD

Softkey   or    Hardkey  
 and/or  Username/Logon

## OLD AUTHENTICATION METHOD

New access password and new confirmation code  
 and/or  Username/Logon

Mr.    Mrs.    Miss

Last name ..... First name .....

Username / Logon ..... Account number BE [ ] - [ ] - [ ] - [ ]

Date of birth [ ] - [ ] - [ ] Place and country of birth .....

## > Legal address

Address ..... Nr ..... box .....

Postcode ..... City ..... Country .....

Telephone ..... Email .....

### Country of Tax Residence :

Belgium

other (specify ALL countries of tax residence and corresponding Tax Identification Number (TIN)<sup>1</sup>):

Country of tax residence ..... TIN .....

Country of tax residence ..... TIN .....

All fields of the application are mandatory in order for us to treat your demand.

### Important information

Please send us by regular mail the following documents:

- a clear copy (both sides) of your ID or passport;
- in case of a change of address, if your legal residence and/or fiscal residence is outside Belgium, please join an official residence document. Please note that if your legal address differs from your fiscal address we request you to provide us proof of both.

The document must:

- be delivered by a public authority of your country of residence (embassy, consulate, municipality, etc.),
- be written in English, Dutch or French,
- mention your address.

## > Signature

Done in (location) ..... on (date) .....

Signature

1. If you don't know your TIN, please visit the European Commission website ([https://ec.europa.eu/taxation\\_customs/tin/tinByCountry.html?locale=en](https://ec.europa.eu/taxation_customs/tin/tinByCountry.html?locale=en)) or the OECD website (<http://www.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-identification-numbers/>). Alternatively, contact the tax authorities of the country in which you are a tax resident.