

> Step 1: your request

From:

My Keytrade Bank trading account number:

Account holder 1 :

Account holder 2:

To:

Bank or broker my portfolio should be transferred to

Bank/broker name :

City:

Contact: Telephone:

My trading account with my other bank or broker:

Account holder 1 :

Account holder 2:

! Please be informed that transfer charges will apply. The charges for a securities transfer to another bank or broker are €35 excl. VAT (€42.35 incl. VAT) per line. If the balance of your trading account is insufficient, we are unable to start the transfer. Ensure the balance of your trading account is sufficient to avoid any processing problems.

! Pending (not fully executed) orders will be removed before the transfer.

! Attention: you will be unable to close or trade any positions during a current transfer. In view of possible longer processing times, we would like to draw your attention to the (extra) risks involved in the transfer of warrants, turbos or other volatile securities.

I hereby request (please tick):

- the transfer of my entire portfolio.
- the transfer of part of my portfolio (see attached copy of securities to be transferred).

> Signature(s)

City date

Account holder 1

Account holder 2

> Step 2: submit your request

Send the signed request by post to Keytrade Bank, Securities Back Office, Bld du Souverain 100 Vorstlaan, 1170 Brussels. As soon as we receive the signed document and its attachments, we will start to process your request.

Duration of the securities transfer

The duration of your transfer is highly dependent on your other bank or broker and the securities you are transferring. Investment funds¹ generally require more time (3 to 4 weeks) than listed investments (2 to 3 weeks).

¹ Fund means «Undertaking for collective Investment». Undertaking for collective Investment is a general term used for different undertakings collecting money from the public and whose activity consists in managing an investment portfolio. The fund notion contains as well collective investment schemes in the form of an investment company (such as the Sicav or Sicafi) as the contractual funds (such as the Mutual Fund) and their sub-funds.